Alabama Department of Economic and Community Affairs On-Site Environmental Review Monitoring Checklist 24 CFR Part 58

Gran	tee:	Gran	t No:		·
Revie	ewer:	Date	:		
<u>Secti</u>	<u>on II</u>				
Part .	A: Level of Review Determination (Choose only <u>ONE</u> of the 5 Levels of	1			
	Level of Review (ENV-FOE)	Yes	No	N/A	Comments
1	Exempt Activities §58.34(a) (e.g., administrative activities, environmental studies, planning, engineering and design costs, temporary assistance for imminent threats, etc.)				
	a) Determination documented in writing (a completed ADECA Finding of Exemption Form, ENV-FOE)				
	b) A completed 58.6 "Other Requirements" form (ENV-ORC)				
	c) Finding of Exemption Form signed (certifying officer) and dated (Form ENV-FOE) Note: No public notification required (RROF)				NOTE: When this Level of Review is Applicable, Parts B & D must be completed
	intote. No public notineation required (into)				D must be completed
	Level of Review (ENV-CEST)	Yes	No	N/A	Comments
2	Categorically Excluded Activities §58.35(a) subject to §58.5 (e.g., rehabilitation of water and sewer lines, streets, drainage structures, senior centers, housing, etc.)				
	a) Determination documented in writing (Completed ADECA Finding of Categorically Excluded Form Subject to 58.5, ENV-CEST)				
	b) Completed ADECA Form ENV-CEST signed (certifying officer) and dated (Form ENV-CEST, page 3)				
	c) Was the ADECA Form ENV-CEST signed and dated after all concurrences had been received?				
	d) A completed 58.6 "Other Requirements" form (ENV-ORC)				NOTE When the control of
	Note: Public Notices may be required (RROF and Floodplain/ Wetlands notices)				NOTE: When this Level of Review is Applicable, Parts B, C & D must be completed

	Level of Review (ENV-CENST)	Yes	No	N/A	Comments
3	Categorically Excluded Activities §58.35(b) Not subject to §58.5 (e.g., economic development (non-construction), supportive services, utilities, supplies, etc.)				
	a) Determination documented in writing (ADECA Finding of Categorically Excluded Not Subject to §58.5 Form (ENV-CENST))				
	b) Categorically Excluded Not Subject to §58.5 Form signed (certifying officer) and dated (ENV-CENST)				
	c) A completed 58.6 "Other Requirements" form (ENV-ORC)				NOTE: When this Level of Review is Applicable, Parts B &
	Note: No public notification required (RROF)				D must be completed

	Level of Review (ENV-HUDEA)	Yes	No	N/A	Comments
4	For Environmental Assessments (EA) §58.40:				
	(e.g., new construction: new water and sewer lines, water tanks,				
	pump stations, senior centers, etc.)				
	a) Completed ADECA Environmental Assessment Form				
	(ENV-HUDEA)				
	b) Was the Statutory Checklist satisfactorily completed				
	for each project for which an EA was prepared?				
	(Form ENV-HUDEA, pages 2 & 3)				
	c) Did the environmental assessment (ENV-HUDEA)				
	include the following:				
	Existing environmental conditions and trends				
	(ENV-HUDEA, page 1)				
	II. Environmental impacts				
	(ENV-HUDEA, page 3 & 4)				
	III. Alternatives/safeguards				
	(ENV-HUDEA, page 5)				
	IV. Level of clearance findings				
	(ENV-HUDEA, page 6 [Determination])				
	V. Signed and dated by the Certifying Officer				
	(ENV-HUDEA, page 6)				
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	d) Were there any public comments that were received				
	addressed by the Grantee?				
	, '				
	e) Were there any environmental factors or				
	circumstances which were not properly addressed or				
	which raised serious questions about the appropriateness				
	of the FONSI determination or the reasonableness of the				
	mitigation measures proposed? (ENV-HUDEA, pages 3 & 4)				
	f) A completed 58.6 "Other Requirements" form			ΙП	
	(ENV-ORC)				
					NOTE: When this Level of
	Note: FONSI and RROF Required (Floodplain/Wetlands public				Review is Applicable, Parts B, C
	notices may be required)				& D must be completed
	Level of Review	Yes	No	N/A	Comments
5	For Environmental Impact Statement (EIS) Process §58.37:				
	Was there a significant impact determined?				
	If Yes, a specialized visit is required.				
I	Is there an EIS on file?			ΙП	

Part B: "Other Requirements" Checklist: Related Federal Laws and Authorities 24 CFR 58.6 (Applies to all project types)

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1. Floodplain Insurance (24 CFR 58.6(a) & (b)) [Section 202 of the Flood Disaster Protection Act of 1973]	Yes	No	N/A	Comments/Documentation
Compliance and Documentation:				
The environmental review record should contain ONE of the				
following:				
			_	
a) Documentation supporting the determination that				
the project does not require flood insurance or is excepted				
from flood insurance.				
1) A 55144 51 11 2 1 44 (51014) 1 :				
b) A FEMA Flood Insurance Rate Map (FIRM) showing				
that the project is not located in a Special Flood Hazard				
Area.				
)				
c) A FEMA Flood Insurance Rate Map (FIRM) showing				
that the project is located in a Special Flood Hazard Area				
along with a copy of the flood insurance policy declaration				
or a paid receipt for the current annual flood insurance				
premium and a copy of the application for flood insurance				
in the review.				
2. Coastal Barrier Resources (24 CFR 58.6(c))	Yes	No	N/A	Comments/Documentation
Compliance and Documentation:				
The environmental review record should contain ONE of the				
following:				
a) A gerneral location map establishing there are no				
Coastal Barrier Resource System units in the city or county				
b) A map issued by the FWS or FEMA (or from their				
website) showing that the proposed project is not located				
within a designated Coastal Barrier Resource System Unit.				
The FEMA map panel number must be cited within the ERR.				
c) Approval of the project from the FWS, including all				
prior correspondence.				
3. Airport Clear Zone Notification (24 CFR 58.6(d))	Yes	No	N/A	Comments/Documentation
Compliance and Documentation:				
The environmental review record should contain ONE of the				
following:				
a) If the site is in a designated RPZ/CZ and the project				
involves the acquisition or sale of an existing property that				
will be frequently used or occupied by people, a copy of				
the notice to prospective buyers signed by the prospective				
huver				

Part C: Statutory Checklist: Related Federal Laws and Authorities 24 CFR 58.5 (only applies to Levels of Review 2 & 4)

1. Historic Preservation [36 CFR Part 800]	Yes	No	N/A	Comments/Documentation
Compliance and Documentation: It is important to remember that the environmental review record (ERR) must show that Section 106 review was completed before approval is given to proceed with HUD assisted projects. The environmental review record should contain documentation on <u>ONE</u> of these types of findings (select 1, 2, or 3):				
 1. No Historic Properties Affected (select <u>ONE</u> type of documentation below) 				
a) Letter from SHPO (or THPO on tribal lands) that concurs with HUD's or the Responsible Entity's determination of "no historic properties affected."				
b) With documentation on 1) the undertaking and the Area of Potential Effect (APE) (including photographs, maps, and drawings, as necessary), 2) steps taken to identify historic properties, 3) the basis for determining that no historic properties are present or affected, 4) evidence of tribal consultation if required; and 5) copies or summaries of any views provided by consulting parties and the public.				
c) If the SHPO has not responded to a properly documented request for concurrence within 30 days of receipt of the request, document the request and lack of response as part of the record.				
☐ 2. No Adverse Effect (select <u>ONE</u> type of documentation below)				
 a) Letter from SHPO (or THPO on tribal lands) that concurs with HUD'S or the Responsible Entity's finding of "no adverse effect." 				
b) With documentation on 1) the undertaking and the APE (including photographs, maps, and drawings, as necessary), 2) steps taken to identify historic properties, 3) affected historic properties (including characteristics qualifying them for the NR), 4) the undertaking's effects on historic properties, 5) why the criteria of adverse effect were not applicable (§800.5), 6) evidence of tribal consultation if required, and 7) copies or summaries of any views provided by consulting parties and the public.				Continue to c) next page

 c) If the SHPO has not responded to a properly documented request for concurrence within 30 days of receipt of the request, document the request and lack of response as part of the record. 3. Adverse Effect (select ONE type of documentation below) 		
a) Notification of adverse effect sent to Advisory Council on Historic Preservation.		
b) Letter from SHPO (or THPO on tribal lands) that concurs with a finding of "adverse effect."		
c) With documentation on 1) the undertaking and the APE (including photographs, maps, and drawings, as necessary), 2) steps taken to identify historic properties, 3) affected historic properties (including characteristics qualifying them for the NR), 4) the undertaking's effects on historic properties, 5) why the criteria of adverse effect are applicable (§ 800.5), 6) evidence of tribal consultation if required, and 7) copies or summaries of any views provided by consulting parties and the public.		
d) A Memorandum of Agreement (MOA) or a Programmatic Agreement (PA) signed by the HUD official or Responsible Entity, SHPO/THPO, the Advisory Council on Historic Preservation if participating, and other signatory and concurring parties.		
e) If resolution is not reached in an MOA or PA, provide correspondence and comments between the Advisory Council on Historic Preservation and HUD Secretary (for Part 50 projects) or Responsible Entity's chief elected local official (for Part 58 projects).		

2. Tribal Consultation [Notice CPD-12-006, issued June 15, 2012]	Yes	No	N/A	Comments/Documentation
Compliance and Documentation:				
It is important to remember that the environmental review record				
(ERR) must show that Section 106 review was completed before				
approval is given to proceed with HUD assisted projects.				
When do you consult with the Tribal Historic Preservation Officer				
(THPO) in lieu of the SHPO?				
If the project occurs on tribal lands, you consult with the THPO in				
lieu of the SHPO if they have assumed the role of the SHPO on				
tribal lands. Otherwise, and on non-tribal lands, you consult with				
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the THPO in addition to the SHPO. A party on non-tribal lands that				
may be affected by a project on tribal lands with a THPO may				
request that the SHPO participate.				
The environmental review record should contain the following				
documentation:				
a) When to Consult with Tribes checklist found in the				
appendix of HUD Notice CPD-12-006, issued June 15, 2012.				
b) Letter from THPO concurring with project or letter				
documenting that "No Response" was received from THPO.				
documenting that the response was received from the G				
3. Floodplain Management [24 CFR 55, Executive Order 11988]	Yes	No	N/A	Comments/Documentation
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3. Floodplain Management [24 CFR 55, Executive Order 11988] Compliance and Documentation: The environmental review record should contain <u>ONE</u> of the following: If the project <u>IS NOT</u> located in or <u>DOES NOT</u> impact a Floodplain: a) A FEMA map showing the project is not located in a	Yes	No	N/A	Comments/Documentation
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3. Floodplain Management [24 CFR 55, Executive Order 11988] Compliance and Documentation: The environmental review record should contain ONE of the following: If the project IS NOT located in or DOES NOT impact a Floodplain: a) A FEMA map showing the project is not located in a Special Flood Hazard Area. If the project IS located in or DOES impact a Floodplain: b) Documentation supporting the determination that an exception at 55.12(c) applies. c) A FEMA map showing the project is located in a Special Flood Hazard Area along with documentation of the 8-Step Process and required notices. If the 5-Step Process is applicable, provide documentation of the 5-Step				Comments/Documentation

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4. Floodplain Insurance [Section 202 of the Flood Disaster Protection Act of 1973]	Yes	No	N/A	Comments/Documentation
Compliance and Documentation:				
The environmental review record should contain ONE of the				
following:				
 a) Documentation supporting the determination that 				
the project does not require flood insurance or is excepted				
from flood insurance.				
b) A FEMA Flood Insurance Rate Map (FIRM) showing		Ιп		
that the project is not located in a Special Flood Hazard				
Area.				
	l		_	
c) A FEMA Flood Insurance Rate Map (FIRM) showing			Ш	
that the project is located in a Special Flood Hazard Area				
along with a copy of the flood insurance policy declaration				
or a paid receipt for the current annual flood insurance				
premium and a copy of the application for flood insurance				
in the review.				
in the review				
		<u> </u>		
5. Wetlands Protection [24 CFR 55, Executive Order 11990]	Yes	No	N/A	Comments/Documentation
Compliance and Documentation:				•
The environmental review record should contain ONE of the				
following:				
Tollowing.				
If the project IC NOT lesested in or DOES NOT impact a Wetlands				
If the project <u>IS NOT</u> located in or <u>DOES NOT</u> impact a Wetland:				
	I_{\square}	l		
a) A map or other relevant documentation (including	ΙШ			
concurrence with Fish & Wildlife Service, USDA/NRCS				
National Soils Survey and/or U.S. Army Corp of Engineers)				
supporting the determination that the project does not				
impact an on- or off-site wetland.				
impact an on- or off-site wetland.				
b) Documentation supporting the determination that				
b) Documentation supporting the determination that an exception at 55.12(a)(3), 55.12(a)(4), 55.12(c)(3),				
b) Documentation supporting the determination that				
b) Documentation supporting the determination that an exception at 55.12(a)(3), 55.12(a)(4), 55.12(c)(3), 55.12(c)(7), or 55.12(c)(10) applies.				
b) Documentation supporting the determination that an exception at 55.12(a)(3), 55.12(a)(4), 55.12(c)(3),				
b) Documentation supporting the determination that an exception at 55.12(a)(3), 55.12(a)(4), 55.12(c)(3), 55.12(c)(7), or 55.12(c)(10) applies.				
 b) Documentation supporting the determination that an exception at 55.12(a)(3), 55.12(a)(4), 55.12(c)(3), 55.12(c)(7), or 55.12(c)(10) applies. c) Documentation supporting the determination that 				
 b) Documentation supporting the determination that an exception at 55.12(a)(3), 55.12(a)(4), 55.12(c)(3), 55.12(c)(7), or 55.12(c)(10) applies. c) Documentation supporting the determination that the project does not involve new construction (as defined 				
 b) Documentation supporting the determination that an exception at 55.12(a)(3), 55.12(a)(4), 55.12(c)(3), 55.12(c)(7), or 55.12(c)(10) applies. c) Documentation supporting the determination that the project does not involve new construction (as defined in Executive Order 11990), expansion of a building's 				
 b) Documentation supporting the determination that an exception at 55.12(a)(3), 55.12(a)(4), 55.12(c)(3), 55.12(c)(7), or 55.12(c)(10) applies. c) Documentation supporting the determination that the project does not involve new construction (as defined in Executive Order 11990), expansion of a building's footprint, or ground disturbance. 				
 b) Documentation supporting the determination that an exception at 55.12(a)(3), 55.12(a)(4), 55.12(c)(3), 55.12(c)(7), or 55.12(c)(10) applies. c) Documentation supporting the determination that the project does not involve new construction (as defined in Executive Order 11990), expansion of a building's 				
 b) Documentation supporting the determination that an exception at 55.12(a)(3), 55.12(a)(4), 55.12(c)(3), 55.12(c)(7), or 55.12(c)(10) applies. c) Documentation supporting the determination that the project does not involve new construction (as defined in Executive Order 11990), expansion of a building's footprint, or ground disturbance. If the project <u>IS</u> located in or <u>DOES</u> impact a Wetland: 				
 b) Documentation supporting the determination that an exception at 55.12(a)(3), 55.12(a)(4), 55.12(c)(3), 55.12(c)(7), or 55.12(c)(10) applies. c) Documentation supporting the determination that the project does not involve new construction (as defined in Executive Order 11990), expansion of a building's footprint, or ground disturbance. If the project <u>IS</u> located in or <u>DOES</u> impact a Wetland: 				

6. Coastal Zone Management [Coastal Zone Management Act Sections 307(c) & (d)	Yes	No	N/A	Comments/Documentation
Compliance and Documentation:				
The environmental review record should contain ONE of the				
following:				
C				
a) A general location map establishing the project is				
located in a state where there are no coastal zones or				
documentation showing the State is not participating in				
the CZM program.				
b) If the project is in a state with a coastal zone, a	\Box			
statement or map from the local planning department,				
state coastal commission, or district as evidence the				
project is not in the CZMA.				
c) A determination that the project activities are not				
subject to state review.				
d) A Federal consistency determination from the state				
coastal commission, including a description of any				
necessary mitigation.				
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7. Sole Source Aquifers [40 CFR 149]	Yes	No	N/A	Comments/Documentation
Compliance and Documentation: The environmental review record should contain ONE of the				
following:				
onowing.				
a) Documentation, including a map, showing that the		\Box		
project site is not on a sole source aquifer.				
b) A determination that the project consists solely of				
acquisition, leasing, or rehabilitation of existing buildings.				
c) Documentation showing that a Memorandum of				
Understanding (MOU) or agreement with the EPA excludes				
your project from further review.				
· · ·				
d) Documentation that EPA has reviewed and				
commented on the proposed action within an SSA and a				
commented on the proposed detion within an 33A and a				

8. Endangered Species [50 CFR 402]	Yes	No	N/A	Comments/Documentation
Compliance and Documentation:				
The environmental review record should contain ONE of the				
following determinations and supporting documentation:				
a) No Effect, including a determination that the project does not involve any activities that have a potential to affect species or habitats, evidence that there are no federally listed species in the area, or other analysis supporting a No Effect finding.				
b) May Affect, Unlikely to Adversely Affect, including all correspondence with the Fish and Wildlife Service or the National Marine Fisheries Service.				
c) Likely to Adversely Affect, including all correspondence with the Fish and Wildlife Service or the National Marine Fisheries Service.				
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9. Wild and Scenic Rivers [36 CFR 297]	Yes	No	N/A	Comments/Documentation
Compliance and Documentation:				
The environmental review record should contain ONE of the following:				
following: a) Evidence the proposed action is not within proximity of a National Wild and Scenic River System (NWSRS) river				
following: a) Evidence the proposed action is not within proximity of a National Wild and Scenic River System (NWSRS) river listed below (must clear each category):				
following: a) Evidence the proposed action is not within proximity of a National Wild and Scenic River System (NWSRS) river listed below (must clear each category): I. Wild and Scenic Rivers				

	10. Clean Air Act [40 CFR parts 6, 51, 93]	Yes	No	N/A	Comments/Documentation
I	iance and Documentation: vironmental review record should contain <u>ONE</u> of the ng:				
	a) A determination that the project does not include new construction or conversion of land use facilitating the development of public, commercial, or industrial facilities OR five or more dwelling units.				
	b) Documentation that the project's county or air quality management district is not in nonattainment or maintenance status for any criteria pollutants.				
	c) Evidence that estimated emissions levels for the project do not exceed de minimis emissions levels for the nonattainment or maintenance level pollutants.				
	d) A determination that the project can be brought into compliance with the State Implementation Plan (SIP) through modification or mitigation, including documentation on how the project can be brought into compliance.				
	11. Farmlands Protection Policy Act [7 CFR 658]	Yes	No	N/A	Comments/Documentation
	iance and Documentation:	Yes	No	N/A	Comments/Documentation
	iance and Documentation: vironmental review record should contain <u>ONE</u> of the	Yes	No	N/A	Comments/Documentation
The en	iance and Documentation: vironmental review record should contain <u>ONE</u> of the	Yes	No	N/A	Comments/Documentation
The en	iance and Documentation: vironmental review record should contain <i>ONE</i> of the ing: a) A determination that the project does not include any activities, including new construction, acquisition of undeveloped land, or conversion, that could potentially			N/A □	Comments/Documentation
The en	iance and Documentation: vironmental review record should contain <i>ONE</i> of the ing: a) A determination that the project does not include any activities, including new construction, acquisition of undeveloped land, or conversion, that could potentially convert one land use to another. b) Evidence that the exemption applies, including all			N/A □	Comments/Documentation

Comments/Documentation

Yes

No N/A

Compliance and Documentation:				
The environmental review record should contain ONE of the				
following:				
a) Documentation that the proposed action does not involve a noise sensitive subject matter.				
b) Documentation the proposed action is not within 1000 feet of a major roadway, 3,000 feet of a railroad, or 15 miles of a military or FAA-regulated civil airfield.				
c) If within those distances, documentation showing the noise level is Acceptable (at or below 65 DNL).				
d) If within those distances, documentation showing that there's an effective noise barrier (i.e., that provides sufficient protection).				
e) Documentation showing the noise generated by the noise source(s) is Normally Unacceptable (66 – 75 DNL) and identifying noise attenuation requirements that will bring the interior noise level to 45 DNL and/or exterior noise level to 65 DNL.				
13. Explosive and Flammable Facilities [24 CFR 51C]	Yes	No	N/A	Comments/Documentation
13. Explosive and Flammable Facilities [24 CFR 51C] Documentation and Compliance: The environmental review record should include:	Yes	No	N/A	Comments/Documentation
Documentation and Compliance:	Yes	No	N/A	Comments/Documentation
Documentation and Compliance: The environmental review record should include:	Yes	No	N/A	Comments/Documentation
Documentation and Compliance: The environmental review record should include: ONE of the following on aboveground storage tanks: a) A determination that the project does not include development, construction, rehabilitation that will increase	Yes		N/A	Comments/Documentation
Documentation and Compliance: The environmental review record should include: ONE of the following on aboveground storage tanks: a) A determination that the project does not include development, construction, rehabilitation that will increase residential densities, or conversion. b) Evidence that within one mile of the project site there are no current or planned stationary aboveground storage containers of more than 100-gallon capacity containing common liquid industrial fuels or of any capacity containing hazardous liquids or gases that are not				Comments/Documentation

12. Noise Abatement and Control [24 CFR 51B]

d) Documentation of the existing or planned barrier that would serve as sufficient mitigation, including correspondence with a licensed engineer.				
<u>AND ONE</u> of the following on hazardous facilities:				
 a) A determination that the project does not include a hazardous facility. 				
b) A determination along with all supporting documentation that the hazardous facility is located at an acceptable separation distance from residences and any other facility or area where people may congregate or be present.				
c) Documentation of the existing or planned barrier that would serve as sufficient mitigation, including correspondence with a licensed engineer.				
14. Airport Clear Zones and Accident Potential Zones [24 CFR 51D]	Yes	No	N/A	Comments/Documentation
Compliance and Documentation: The environmental review record should contain <u>ONE</u> of the following:	1.03		14,77	
 a) Documentation that the rule is not applicable to the proposed project (i.e., acquisition of an existing building, "minor" rehabilitation, or emergency action). 				
b) A map showing the site is not within 15,000 feet of a military airport or within 2,500 feet of a civilian airport.				
c) If within 15,000 feet of a military airport, a map	l			
showing the site is not within a designated APZ (Accident Potential Zone) or a letter from the airport operator stating so.				
Potential Zone) or a letter from the airport operator				
Potential Zone) or a letter from the airport operator stating so. d) If within 2,500 feet of a civilian airport, a map showing the site is not within a designated RPZ/CZ (Runway Protection Zone/Clear Zone) or a letter from the				

f) If the site is in a designated RPZ/CZ and the project does not involve any facilities that will be frequently used or occupied by people, and a determination of such and a written assurance from the airport operator that there are no plans to purchase the land as part of a RPZ/CZ program.				
g) If the site is in a designated RPZ/CZ and the project involves the acquisition or sale of an existing property that will be frequently used or occupied by people, a copy of the notice to prospective buyers signed by the prospective buyer.				
4F C't Contact of 124 CFD FO F/1/2/1	l ,,			
15. Site Contamination [24 CFR 58.5(i)(2)]	Yes	No	N/A	Comments/Documentation
Documentation and Compliance: For non-FHA-insured (Fair Housing Authority) programs, the environmental review record should contain <u>ONF</u> of the following:				
a) Evidence the site is not contaminated (for multifamily housing projects this includes on site and off site contamination and previous uses of the site); a Phase I Environmental Site Assessment is strongly encouraged for multifamily and non-residential projects.				
 b) Evidence supporting a determination the hazard will not affect health and safety of the occupants or conflict with the intended use of the site, including any mitigation measures used. 				
c) Documentation the site has been cleaned up according to EPA or state standards for residential properties, which requires a letter of "No Further Action" (NFA) required from the appropriate state department/agency, or a RAO (Response Action Outcome) letter from the LSRP (Licensed Site Remediation Professional).				

16. Environmental Justice [Executive Order 12898]	Yes	No	N/A	Comments/Documentation
Compliance and Documentation:				
Review land use plans, census information and the U.S. EPA				
Environmental Justice webpage (EJ View). Consider local				
government sources such as the health department or school				
district that may be more current or focused on the neighborhood				
as their unit of analysis.				
The environmental review record should contain ONE of the following:				
 a) Evidence that the site or surrounding neighborhood does not suffer from adverse environmental conditions and evidence that the proposed action will not create an 				
adverse and disproportionate environmental impact or aggravate an existing impact. (Describe how the proposed				
action will not have a disproportionate adverse impact on minority or low-income populations.)				
b) Evidence that the project is not in an environmental				
justice community of concern (demographics, income, etc.)				
or evidence that the project does not disproportionately				
affect a low-income or minority population.				
c) If there are adverse effects on low-income or				
minority populations, documentation that that the				
affected community residents have been meaningfully				
informed and involved in a participatory planning process				
to address (remove, minimize, or mitigate) the adverse				
effect from the project and the resulting changes.				

Part D: Environmental Review Record (ERR) Section 58.38

		Yes	No	N/A	Comments/Documentation
1	Has the Grantee established an ERR? [§58.38]				
2	Briefly describe the Grantee's system for carrying out its				
2	environmental review responsibilities (e.g., staff, consultant).				
3	Is there evidence that the staff person(s) designated by the				
	Grantee lacks knowledge or training on environmental review				
	requirements for ADECA programs?				
4	Is there a separate ERR for each project?				
	- If "No", indicate which items were deficient. [§58.38]				
	Do the ERRs reviewed contain project descriptions, including				
5	geographic boundaries (where applicable) and reference all				
	activities included as part of the overall project? [§58.38]				
	For the time period reviewed, has ADECA received any objections				
6	raising noncompliance issues about the Grantee?				
J	If "Yes", were the objections addressed by the Grantee				
	after ADECA forwarded them? [§58.75]				
	Do the ERRs reviewed contain Findings of No Significant Impact				
	(FONSI)? [§58.38]				
7	a) Was the FONSI signed (certifying officer) and dated after				
-	all concurrences had been received?				
	b) Was the FONSI signed (certifying officer) and dated prior				
	to the publication or posting of the FONSI?				
	Do the ERRs reviewed contain copies of the published "Notice of	l	_	_	
8	Intent to Request Release of Funds" (NOI/RROF) or combined		Ш	$\Box \mid \Box \mid$	
	Notices of FONSI and NOI/RROF? [§58.38]				
9	Were notices published/posted in compliance with Executive				
	Order 13166 (Language Access Plan)?				
	24 CFR Part 55 – Floodplain Management				
	Where projects were located in floodplains or, if new construction,				
	in wetlands, does the ERR contain evidence of compliance with:	l			
	a) 24 CFR Part 55 or equivalent public notice and decision-				
	making procedures under Executive Orders 11988 and				
	11990 (ERR contains the eight-step process)? [§55.20]	l			
10	b) That all practical alternatives to locating the project in a		Ш		
10	floodplain or wetland were considered?				
	c) Where projects were located in floodplains or wetlands,				
	does the ERR contain copies of the following published				
	notices (notices must be published and not posted):	l			
	I. An Early Notice and Public Review of a				
	Proposed Activity in a 100-year Floodplain				
	II. A Final Notice and Public Review of a Proposed Activity in a 100-year Floodplain				
	Do the ERRs reviewed contain copies of "ADECA's Request for				
	Release of Funds and Certification" Form Equivalent of HUD Form				
	7015.15? [§58.38] (ENV-RROFC)				
	\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\				

		Yes	No	N/A	Comments/Documentation
12	Do the ERRs reviewed contain the ADECA's "Notice of Removal of Grant Conditions" Form Equivalent of HUD Form 7015.16. [§58.22] (ENV-NRGC) (Applies to "Exempt", "Not Subject To", and "Subject to that Converts to Exempt" projects)				
13	Do the ERRs reviewed contain the ADECA's "Notice of Removal of Grant Conditions" equivalent of HUD Form 7015.16, signed (certifying officer) and dated by ADECA, indicating that 15 days were allowed for objections? [§58.38] (Applies to "Subject To" and "Environmental Assessment" projects)				
14	For the records reviewed, do the Grantee records show that no grant funds were obligated or spent [other than for activities under 24 CFR 58.22(f), 58.34, or 58.35(b)] prior to receipt of the ADECA's "Notice of Removal of Grant Conditions". [58.22]				
15	For the records reviewed, do the Grantee records show that no physical development activities began prior to receipt of the ADECA's "Notice of Removal of Grant Conditions". [§58.22]				
16	For the activity/project records reviewed, were the NOI/RROFs and/or FONSI signed and dated prior to its publication or posting?				
17	For the activity /project records reviewed, were the NOI/RROFs and/or FONSI disseminated to the following: I. Interested individuals and groups II. Appropriate tribal, local, State, and Federal Agencies III. Local newspapers				
18	If there were projects over a one or more year period, were environmental reviews conducted on the full scope of multi-year activities?				
19	If projects or activities were a continuation of a previously approved project, was a written decision supporting the continued applicability of the previous environmental review and clearance included in the ERR?				
20	Does the ERR contain documentation to support that applicable Federal laws and authorities listed at 24 CFR 58.5 and the laws listed at §58.6 "Other Requirements" were addressed and recognized authoritative sources used to support conclusions? (Refer to Statutory Checklist)				
21	If mitigation measures were required were they included in the ERR as part of the actions pertaining to the environmental review?				
Comments/Concerns:					